

POSTERS AND FREE PRESENTATIONS

This year, didactic or scientific work may be presented through posters in the **Foyer** by requesting it upon registration, with the work title, a short abstract (max 7 lines) and the authors' names.

Poster days are **Friday, October 27 and Saturday, October 28**. A maximum of 10-12 posters per day will be accepted.

Upon communication of acceptance, one of the authors shall hang the poster in the assigned spot, at the end of the congress day previous to poster exhibition, and be in the Foyer in the assigned spot from 17.00 to 18.30 on presentation day. The poster shall be removed at 18.30 for poster session on the following day. Titles and authors of accepted posters will be included and published in the final Conference programme. Posters shall be vertical, size 100 x 70 cm. **Deadline on the 1st of September 2017.**

REGISTRATION FEES

22% VAT INCLUDED

	until July 31	from August 1
Medical doctors	€ 430,00 (VAT included)	€ 550,00 (VAT included)
Speech therapists, singers, singing teachers, artists, physiotherapists and other professionals	€ 310,00 (VAT included)	€ 370,00 (VAT included)

2-DAYS FEE

Thursday Oct 26 and Friday Oct 27 OR Saturday Oct 28 and Sunday Oct 29

Medical Doctors € 300 (VAT included)

Speech therapists, singers, singing teachers, artists, physiotherapists and other professionals € 220 (VAT included)

ECM (Continuing Medical Education) credits will not be assigned for these partial-participation solutions

REGISTRATION TO THE CONFERENCE

Registration to the conference shall be carried out only online www.voceartistica.it before October 15, 2017. After such deadline, registration will only be possible at the Conference venue. **Registration will be valid upon payment** of the registration fee, which can be paid only **by Credit Card or with a transfer** (Banca Popolare di Ravenna IBAN: IT54P0538713120000000104882) to the Organizing Secretariat: **Ravenna Incoming Convention & Visitors Bureau**. Transfer description shall indicate NAME and SURNAME of the participant and **"iscrizione Voce Artistica"**. Example: John Brown Iscrizione Voce Artistica.

A copy of the payment receipt shall be sent to eventi@ravennaincoming.it.

THE FEE INCLUDES

The fee includes participation in the conference, conference kit, certificate of attendance and entrance to shows on October 26 and 28. **For employees of the Ravenna Health Unit** registration is free (with no conference kit) provided that the filled registration form with all data is **sent by September 26**.

Participation in the **social dinner with concert** (October 27), whose cost is € 60 (VAT included) should be indicated and paid upon payment of the registration fee.

ECM (Continuing Medical Education): request for ECM credits has been submitted for medical doctors, speech therapists, audiologists, psychologists, physiotherapists and nurses (for Units related to conference topics).

Collection of conference materials and registration at conference: the Organizing Secretariat will be located at Teatro Alighieri, Via Angelo Mariani, Ravenna.

Coffee-breaks will be held between conference sessions. A bar will be available at the second tier of the theatre, adjacent to the Foyer.

Books and electro-medical instruments will be exhibited in the Foyer.

Access to theatre for conference participants during the four conference days will be limited to the stalls, the Foyer and the first two tiers.

Presentations will be delivered in Italian and English. A simultaneous interpreting service will be provided.

CANCELLATION POLICY

Registrations cancelled in writing (via e-mail to eventi@ravennaincoming.it) **before 30 August 2017** will be subject to a 25% admin fee. Cancellations made **after 30 August 2017** will be subject to a 100 % cancellation penalty, and will not qualify for a refund of any kind.

On the 31 July 2017 not paid registrations will be cancelled. You will be able to register again with the new fees.

FOR FURTHER INFORMATION

SCIENTIFIC SECRETARIAT

Dott. Franco Fussi

Centro Audiologico Foniiatrico di Ravenna - Azienda USL Romagna

ORGANIZING SECRETARIAT

Dott.ssa Francesca Ferruzzi

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la Voce Artistica

www.voceartistica.it
